




## Invitation for Tender

1	Ministry/Division	Posts and Telecommunications Division				
2	Agency	Bangladesh Telecommunication Regulatory Commission (BTRC).				
3	Procuring Entity Name	Bangladesh Telecommunication Regulatory Commission (BTRC).				
4	Procuring Entity District	Dhaka				
5	Invitation for	Procurement of non-consultancy services for shifting the existing office setup to new building at Agargoan.				
6	Invitation Ref No	14.32.0000.400.45.002.23.570				
7	Date	02-05-2023				
<b>Key Information</b>						
8	Procurement Method	Open Tendering Method				
<b>Funding Information</b>						
9	Budget and Source of Funds	Revenue Budget, GoB				
<b>Particular Information</b>						
10	Tender Publication Date	02-05-2023				
11	Tender Last Selling Date and Time	16-05-2023; Time: 04:00 PM				
12	Tender Submission Date and Time	17-05-2023; Time: 02:00 PM				
13	Tender Opening Date and Time	17-05-2023; Time: 02:30 PM				
14	Address of Selling & Receiving Tender Document	Administration Division (6 <sup>th</sup> Floor), BTRC, IEB Bhaban, Ramna, Dhaka-1000.				
15	Address of Opening Tender Document	Room # 644, Administration Division (6 <sup>th</sup> Floor), BTRC, IEB Bhaban, Ramna, Dhaka-1000.				
<b>Information for Tenderer</b>						
16	Brief Description of Non-Consulting Services	Procurement of non-consultancy services for shifting the existing setup (IEB Bhaban, Ramna, Dhaka-1000, 5th, 6th, 7th, 8th & 14th floor) to new building (Plot no-E-5/A, Administrative area, Agargon, Dhaka-1207) or any other requirement as mentioned in the tender documents.				
17	Eligibility of Tenderer	(a) The Tenderer must be a registered company in Bangladesh. (b) The bidder Must have minimum 05 years of overall experience and minimum 02 years of experience in relevant field. (c) The Tenderer must have 01(one) successful completion record of contract in any organization for handle the shifting activities having office setup with at least 72000 sft office accommodations. (d) The bidder must have at least 2 completion certificate of similar service. (e)The bidder must have experience to cover the minimum transportation distance 25 kilometres of similar service. (f) Must have minimum average annual turnover of 20 (Twenty) Lac BDT in last 05 (five) years from the Bid submission date. (l) Tenderer shall have credit line facilities/liquid asset at least Tk. 20 (Twenty) Lac supported by documentary evidence as per tender documents.				
18	Price of Tender Document (Tk.)					
	Lot No	Identification of Lot	Location	Tender Document (Tk.)	Tender Security Amount (Tk.)	Completion Time In Days
	1	Procurement of non-consultancy services for shifting the existing setup to new building.	Dhaka	1,000.00 (One thousand)	1,50,000.00 (One Lac and fifty thousand)	15 Days

Purchaser Details		
19	Name of Official Inviting Tender	Md. Kamrul Islam
20	Designation of Official Inviting Tender	Director (Administration), BTRC.
21	Address of Official Inviting Tender	IEB Bhaban (5th ,6th & 7th Floor), Ramna, Dhaka-1000.
22	Contact details of Official Inviting Tender	Phone (PABX): + 880 2 9611111(EX:212)
		Fax: +880 223386677
		e-mail: kamrul_islam@btrc.gov.bd
23	The Purchaser reserves the right to reject all tenders without showing any reasons.	



2.06.2020

(Md. Kamrul Islam)

Director

Administration Division, BTRC.

e-mail: kamrul\_islam@btrc.gov.bd