



Bangladesh Telecommunication Regulatory Commission  
Plot#E-5/A, Agargaon Administrative Area  
Sher-e-Bangla Nagar, Dhaka.  
www.btrc.gov.bd

### Invitation for Tenders

<b>GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH</b>		
1.	Ministry/Division	Posts and Telecommunications Division
2.	Agency	Bangladesh Telecommunication Regulatory Commission (BTRC)
3.	Name of Procuring Entity	Director, Administration Division, BTRC
4.	Procuring Entity Code	Not applicable
5.	Procuring Entity District	Dhaka
6.	Invitation for	Procurement of Procurement of Archive Management System and Physical Record Management.
7.	Invitation Ref. No.	14.32.0000.400.07.023.23. <b>867</b>
8.	Date (dd/mm/yyyy)	20 June 2024
<b>KEY INFORMATION</b>		
9.	Procurement Method	Open Tendering Method (One Stage Two Envelope)
<b>FUNDING INFORMATION</b>		
10.	Budget and Source of funds	Revenue Budget and GOB Fund.
11.	Development Partner	Not applicable
<b>PARTICULAR INFORMATION</b>		
12.	Project/Programme Code	Not applicable
13.	Project/Programme Name	Not applicable
14.	Tender Publication Date	20 June 2024
15.	Tender Last Selling Date	Date: 22 July 2024; Time: 05:00PM
16.	Tender Closing Date and Time	Date: 23 July 2024; Time: 02:00PM
17.	Tender Opening Date and Time	Date: 23 July 2024; Time: 02:30PM
18.	Name & Address of the office(s)	
	Selling Tender Document	BTRC, Level-04, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka.
	Receiving Tender Document	BTRC, Level-04, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka.
	Opening Tender Document	BTRC, Level-04, Room-434, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka.
19.	Pre-Tender Meeting	Place: BTRC, Level-04, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka. Date: 04 July 2024 Time: 11:00 AM
<b>INFORMATION FOR TENDERER</b>		
20.	Brief Eligibility and Qualification of Tenderer	The Tenderer must have legal Document (valid/ update trade license, Income tax certificate, TIN & VAT registration certificate), experience certificate, financial capability/ solvency certificate, manufacturer's Authorization & OEM Authorized Distributorship/Partnership Certificate (Details are described in the tender documents).

21.	Brief Description of Goods	As per tender document		
22.	Brief Description of Plant & Equipment	As per tender document		
23.	Brief Description of Services	As per tender document		
24.	Price of Tender Document	Tk. 1000.00 (One thousand)		
25.	Tender Identification No.	Location	Tender Security Amount (Tk)	Completion Time in Weeks/Months
		14.32.0000.400.07.023.23. 867	Dhaka	24 (Twenty Four) Lac
26.	Name of the Official Inviting Tender	Aftab Md. Rashedul Wadud		
27.	Designation of the Official Inviting Tender	Director, Administration Division, BTRC		
28.	Address of the Official Inviting Tender	BTRC, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka.		
29.	Contact Details of the Official Inviting Tender	Tel No.: +880255667766 (Ext.- 210)		
		Fax No.: +880222217168		
		Email: rwadud@btrc.gov.bd		
30.	The procuring entity reserves the right to rejects all Tenders or annul the tender proceedings.			

  
20/06/24

(Aftab Md. Rashedul Wadud)  
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