

Government of People's Republic of Bangladesh  
Bangladesh Telecommunication Regulatory Commission  
Plot#E-5/A, Sher-e-Bangla Nagar,  
Agargaon Administrative Area, Dhaka-1207.  
[www.btrc.gov.bd](http://www.btrc.gov.bd)



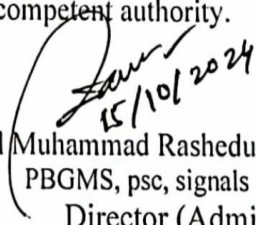
No.14.32.0000.400.32.062.22. 1340

Date: 15/10/2024

**Subject: Sanction of Ex-Bangladesh leave of Mr. Zakir Hossain Khan, Deputy Director (Media), BTRC to India.**

The undersigned is directed to convey the sanction of Ex-Bangladesh Leave (earned leave) to Mr. Zakir Hossain, Deputy Director (Media), Bangladesh Telecommunication Regulatory Commission (BTRC), Dhaka to visit India for medical purpose from 15<sup>th</sup> October to 19<sup>th</sup> October 2024 or 05(five) days from the date of commencement of leave (including travel time).

2. The sanction is subject to the following terms and conditions:
  - a) His wife Mrs. Rebeka Sultana (Passport no.E00158407) will accompany him during the tour.
  - b) All the related expenses of this tour will be borne by himself;
  - c) This Ex-Bangladesh leave will be deducted from his earn leave;
  - d) He will not be allowed to overstay;
  - e) He will submit the flight itinerary to Administration Division before his departure for this tour;
3. The order has been issued with the approval of the competent authority.

  
(Lt Col Muhammad Rasheduzzaman)  
PBGMS, psc, signals  
Director (Admin)  
Phone: + 88 02 222217118  
e-mail: [divadmin@btrc.gov.bd](mailto:divadmin@btrc.gov.bd)

**Copy forwarded for kind information & necessary action to (not according to the seniority):**

1. Foreign Secretary (Senior Secretary), Ministry of Foreign Affairs, Shegun Bagicha, Dhaka, With a request to issue a note verbal.
2. Director General, Immigration & Passport, Agargaon, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka.
4. Director, Finance, Accounts & Revenue, BTRC, Dhaka.
5. Deputy Director (Office Mangement, IT, Security & Protocol), BTRC, Dhaka (Request to upload on BTRC website).
6. Mr. Zakir Hossain Khan, Deputy Director (Media), BTRC, Dhaka.
7. PS to Chairman, Vice Chairman & PO to Commissioners, BTRC, Dhaka (for kind information of the Chairman & Commissioners).
8. PO to Director General (Admin), BTRC, Dhaka (for kind information of the Director General)
9. PA to Commission Secretary, BTRC, Dhaka (for kind information of the Commission Secretary)
10. Office Copy.