

**Government of the People's Republic of Bangladesh**  
**Bangladesh Telecommunication Regulatory Commission**  
IEB Bhaban, Ramna, Dhaka-1000  
[www.btrc.gov.bd](http://www.btrc.gov.bd)

No.14.32.0000.400.25.007.19. 403

Date: 13/02/2020

**Subject: Deputation Order.**

The undersigned is directed to convey the sanction of deputation abroad of the following officials of Bangladesh Telecommunication Regulatory Commission (BTRC) to attend the "ITU Asia-Pacific Spectrum Management Workshop and Satellite Symposium" organized by International Telecommunication Union (ITU) to be held in Jakarta, Indonesia from 30 March - 03 April, 2020 (excluding travel time).

SL No.	Name & Designation
1.	Mr. Md. Asaduzzaman, Deputy Director, Administration Division, BTRC
2.	Mr. Md. Hamidul Islam, Senior Assistant Director, Legal & Licensing Division, BTRC

**2. The sanction is subject to the following terms and conditions:**

- a) All the expenses of of this tour will be borne by BTRC;
- b) They will be treated on duty during the period of the tour;
- c) They will draw their pay and allowances in local currency, no part of it shall be drawn in foreign currency;
- d) They will not be allowed to overstay;
- e) They will submit the flight itinerary to administration division before departure;
- f) They will submit a report on the workshop & symposium within 7 (seven) days after returning from abroad.

  
(Md. Yakub Ali Bhuiyan)  
Director (Admin)  
Phone: +88 02 9554689

**Copy forwarded for kind information & necessary action to (not according to the seniority):**

1. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka;  
Attn: Director General (Consular) with a request to issue note verbal;
2. Secretary, Posts & Telecommunications Division, Bangladesh Secretariate, Dhaka;
3. Director General, Immigration & Passport, Agargaon, Dhaka;
4. Director, Hazrat Shahjalal International Airport, Kurmitola, Dhaka;
5. Director (Finance, Accounts & Revenue), BTRC, (with a request to issue financial G.O);
6. Mr. Md. Asaduzzaman, Deputy Director, Administration Division, BTRC;
7. Mr. Md. Hamidul Islam, Senior Assistant Director, Legal & Licensing Division, BTRC;
8. PS to Chairman & PO to Vice Chairman/Commissioners, BTRC, Dhaka (for kind information of the Chairman, Vice Chairman & Commissioners);
9. Personal File;
10. Office Copy.