



**Bangladesh Telecommunication Regulatory
Commission (BTRC)**

Plot#E-5/A, Agargaon Administrative Area,
Sher-e-Bangla Nagar, Dhaka-1207



INVITATION FOR TENDER

01	Ministry/Division	Ministry of Posts, Telecommunications Division	
02	Agency	Bangladesh Telecommunication Regulatory Commission (BTRC).	
03	Procurement Entity Name	Director, Administration Division, BTRC	
04	Invitation for	Procurement of Laptop, All-in All Computer, Desktop Computer Offline UPS, Operating System & Microsoft Office	
05	Invitation Ref. No.	14.32.0000.400.07.016.23.1338	
06	Date	12 October, 2023	
KEY INFORMATION			
07	Procurement Method	Open Tendering Method (National)	
FUNDING INFORMATION			
08	Budget and Source of Funds	Revenue Budget, GoB	
PARTICULAR INFORMATION			
09	Tender Name	Procurement of Laptop, All-in All Computer, Desktop Computer Offline UPS, Operating System & Microsoft Office	
		Date	Time
10	Tender Publication date	12 October, 2023	-
11	Tender Last Selling Date	29 October, 2023	-
12	Tender closing Date & Time	30 October, 2023	01:00 PM
13	Opening Date and Time	30 October, 2023	3:00 PM
14	Tender Pre-bit Meeting	22 October, 2023	11:00 AM
15	Name & Address of the office: Selling, Receiving & Opening Tender Document	BTRC, Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207	
16	Address of Submitting Tender Document	a) The Secretary office of the Posts and Telecommunications Division, Bangladesh Secretariate, Dhaka-1000. b) Administration Division (4th Floor), BTRC, Plot no-E-5/A, Administrative area, Agargaon, Dhaka-1207.	
INFORMATION FOR TENDERER			
17	Eligibility of Tenderer	i) The minimum of years of general experience of the Tenderer in the supply of Goods and related services as Supplier shall be 10 (ten) years. ii) The minimum specific experience as Supplier in supply of similar Goods of at least 2 (two) contract(s) successfully completed within the last 5 (five) years, each with a value of at least Tk. 1 (one) crore. Bidder must have to submit a documentary proof of experience. iii) The minimum amount of liquid assets i.e working capital or credit line(s) of the Tenderer shall be Tk. 2 (two) crore.	
18	Brief Description of Goods	As per schedule	
19	Brief Description of Related Services	As per schedule	
20	Price of Tender Document	Tk. 1000/-	
21	Tender Security Amount	Tk. 300,000/-	
22	Official Inviting Tender	Name	Md. Kamrul Islam
23		Designation	Director, Administration Division
24		Address	Plot#E-5/A, Agargaon Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207
25		Contact details	Tel: +880222217112; e-mail: kamrul_islam@btrc.gov.bd
26	The Procuring Entity reserves the right to accept or reject all tenders.		

Amr

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Kamrul Islam
22-10-2023

(Md. Kamrul Islam)

Director

Administration Division, BTRC

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